



CVN Fee Structure

9.1.5 Baby Room Fee Structure and Fee Policy

Version	Date	Change	Next review date
1.0	04/2025	Adopted	09/2025
2.0	09/2025	Reviewed	09/2026
3.0	03/2026	Reviewed to reflect April 2026 national policy changes	09/2026

Private Fees – 2 year olds

Session	Session Fee	Fee with TFC (20%)
Full Day 7:30-6pm	80.00	64
School Day 9am-3pm Aged 2 years	55	44
Breakfast Session 7:30 am	11.95 Plan 13.25 Ad hoc	9.56 10.60
Breakfast Session 7:45 am	9.96 Plan 11.05 Ad hoc	7.97 8.84
AM / PM / After school 3 hour session	23.90	19.12

Updated 03/2026

Hol Club 9-3	47.80	38.24
Hol Club 7:30-6	80.00	64

Private Fees – 3 & 4 year olds

Session	Session Fee	Fee with TFC (20%)
Full Day 7:30-6pm	72	57.60
School Day 9am-3pm Aged 3 & 4 years	47.80	38.24
Breakfast Session 7:30 am	8.50 Plan 9.45 Ad hoc	6.80 7.56
Breakfast Session 7:45 am	6.61 plan 7.35 Ad hoc	5.29 5.88
AM / PM / 3 hour session	23.90	19.12
After School til 4pm	8	6.40
After school til 6pm	15.87 plan 17.60 ad hoc	12.67 14:08
Hol Club 9-3	30	24
Hol Club 7:30-6	45	36

Hourly rate payable outside of session hours 8 (£6.40 with TFC)

With Early Years Funding

30 hours

Term Time Only

- 3 x 10 hour days
- 4 x days 9-4:30
- 9am – 3 pm Monday to Friday

Stretched

22 hours per week over 51 weeks (closed Christmas weeks)

- 3 sessions (7:40am – 3pm or 9-4:20)
- 2 full days (10 hours each) and two breakfast sessions 8-9am

15 hours

Term Time Only

- 2 days 9-4:30pm
- 9am – 12 pm Monday to Friday
- 12 – 3 pm Monday to Friday
- 3-6pm Monday to Friday

Stretched

11 hours per week over 51 weeks (closed Christmas weeks)

- One day 9-3
- Second day 9-2 (option top up till 3 for private hour fee).

We request a minimum of nine hours over two days for children to settle quicker and access enough hours for our curriculum to make a big impact on your child's development.

Extra Fees

Lunch	£2.95 home cooked hot lunch and dessert £2.00 sandwiches fruit
Morning and afternoon snack	£0.65
Tea	£2.95 light afternoon tea
Nappies/wipes/sacks per day	£1 per day
Nappy cream	£4 per half term
Suncream	£5 per half term in summer term

Children eligible for Early Years Pupil Premium please speak to the manager to discuss additional funding support.

Early Years funding does not cover the cost of food and other consumable services such as nappies and wipes and cream. Parents are therefore expected to pay. Food fees applicable to funded sessions only. Food is included in private fees.

If you have difficulty meeting the above costs requirements, please speak to the manager regarding alternative options.

Nappies / wipes / sacks / nappy cream / sun cream can be provided by parents.

No food should be brought into the setting due to our strict allergy management procedures and our regard to the Early Years Foundation Stage Nutritional Guidance set by the Department for Education in May 2025 with regards to the provision of healthy food.

Important Information

Food & Meals: Government funding is not intended to cover the cost of food. Meal charges will be added separately if applicable. Please see food policy.

Consumables - Government funding is not intended to cover the cost of consumables. There will be a consumable fee or you can opt to provide your own nappies, wipes, nappy bags, nappy cream and sun cream. This list is not exhaustive.

Parent Declaration: Parents must complete and sign a Parent Declaration Form each term.

Funding Codes: A valid 30-hour code or Two year old funding code must be provided before the start of each term and re-confirmed via the government website.

Please note: it is the parent's responsibility to obtain and maintain funding codes. The nursery is not responsible for confirming or managing your code. If a valid code is not provided then you will be charged private fees for the sessions.

Any additional hours required are charged at our sessional fee.

Attendance & Communication

Good attendance is expected to retain funding eligibility.

Please inform the nursery of any absence (illness or holiday) and provide a reason in advance of the absence. Nursery will need to contact you if we have an unexplained absence, which may involve a home visit for safeguarding purposes. This can be avoided by contacting nursery and marking your child absent on the app with a reason for absence.

If your child is on holiday for more than 2 weeks, you must also notify the local authority funding team.

If you share funding with another provider, you must inform the nursery and fill in a parent dec for both settings.

Notice & Space Cancellations

A minimum of four weeks' written notice is required to cancel a funded place.

Please be aware that funding is not guaranteed and may be withdrawn if attendance or eligibility requirements are not met.

Support

If you are experiencing challenges with attendance, eligibility, or need help understanding your funding options, please don't hesitate to contact the nursery team. We are here to help and support you.